

Employment Application



Rent-A-Daughter, LLC
 12660 West North Avenue
 Brookfield, WI 53005
Phone: 262-754-0550
Fax: 262-754-0344

Today's Date: _____

Please PRINT and complete all sections, even if attaching a resume. Please attach additional sheets if necessary. Incomplete applications will not receive consideration.

Have you ever worked for Rent-A-Daughter? _____ If yes, dates worked _____

Last Name	First Name
Street Address	Apartment #
City	State Zip code
Home Phone	Alternate Phone

Employment History:

Employer	Dates worked: From _____ To _____
Address	Salary
Supervisor	Phone #
Position held	Reason for leaving

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Please explain any gaps in your employment history _____

Personal References:

Name	Relationship	Length of Time Known	Phone #
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Education and Training:

High School attended	Highest Grade Completed		
Post-High School attended	Area of Study	Years Completed	Degree?
Additional education and/or training (please list any certifications received):			
Proof of a valid license and auto insurance required if employment is offered and accepted.			
Driver's License #		Expiration Date	
Have you ever been convicted of a crime, including traffic tickets ? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, describe in full:			

For the following questions, please check yes or no.

	YES	NO
Do you have a dependable car	<input type="checkbox"/>	<input type="checkbox"/>
Do you have car insurance	<input type="checkbox"/>	<input type="checkbox"/>
Are you willing to drive clients in your car	<input type="checkbox"/>	<input type="checkbox"/>
Would you work in a home with pets	<input type="checkbox"/>	<input type="checkbox"/>
Would you work in a home with children	<input type="checkbox"/>	<input type="checkbox"/>
Would you work with Alzheimers clients	<input type="checkbox"/>	<input type="checkbox"/>
Does your previous experience include:		
Giving sponge baths	<input type="checkbox"/>	<input type="checkbox"/>
Giving tub baths	<input type="checkbox"/>	<input type="checkbox"/>
Changing adult diapers	<input type="checkbox"/>	<input type="checkbox"/>
Washing / setting hair	<input type="checkbox"/>	<input type="checkbox"/>
Using wheelchairs	<input type="checkbox"/>	<input type="checkbox"/>
General house cleaning	<input type="checkbox"/>	<input type="checkbox"/>
Cooking	<input type="checkbox"/>	<input type="checkbox"/>
Laundry	<input type="checkbox"/>	<input type="checkbox"/>

Availability:

I am interested in: occasional work (12-20 hours) _____ Part-time (20-32 hours) _____ Full time (over 32 hours) _____
 Over-nights _____ Live-in _____ I am available on Holidays Yes No

Please indicate all hours you are available for work on each day, including evening hours. (ie., 7 A.M. - 6 P.M.)

Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.

Can you perform the functions of this job with or without reasonable accommodations? (Explain if necessary) _____

I certify that the facts contained in this application and its attachments are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize Rent-A-Daughter to contact the references listed on this application.

Signature: _____ Date: _____

Applicant Name: _____

Employment Application - Part II

Please answer the following questions. Use the back of this paper if additional space is needed.

1. What in your background has prepared you for doing this type of work?

2. Explain the steps you would take if your client is expecting you in 30 minutes and you find out that your car doesn't start.

3. List 3 characteristics of a good employee.

1.

2.

3.

4. Choose one characteristic from the above list and explain why you think it's important.

5. Please describe any special skills you may have (i.e., speak a foreign language, special training, etc.).

6. Why are you interested in working with older adults and persons with disabilities?



RELEASE OF INFORMATION

I _____, grant permission and hold harmless my past
(please print your name)

employers to release information regarding my work performance, attendance, dates of employment, pay rates, and other related information to **Rent-A-Daughter, LLC** for employment purposes.

Please list any other names, which you may have used for employment purposes:

Signature

Social Security Number

Date



Applicants: Please complete the following release. Please note that proof of a valid Driver's License and Insurance is required if an offer of employment is extended and accepted.

TO: Wisconsin Department of Transportation

I, the undersigned, do hereby authorize the release and delivery of all motor vehicle driving records relating to the undersigned, including but not limited to personal information, to my prospective employer and its insurance agent, whose names and addresses are listed below:

Prospective Employer:

Rent-A-Daughter LLC
12660 W North Avenue
Brookfield, WI 53005
Phone: (262) 754-0550 FAX: (262) 754-0344

Insurance Agent:

Zingen & Braun Insurance Agency, Inc.
3235 N 124th Street
Brookfield, WI 53005
Phone: (262) 781-4000 FAX: (262) 781-1015

This authorization shall continue in effect until revoked by the undersigned in a subsequent writing delivered to you.

Signature: _____ **Date:** _____

Full Name: _____

Address: _____

Drivers License Number: _____ **Expiration Date:** _____

State Issuing Driver's License: _____ **Date of Birth:** _____